

VMR-VRO GUIDELINE - INTERUNIT VENDOR

Checklist Reference - None

What is an InterUnit Vendor?

- This check box is to identify vendors (state agencies) that are using Interdepartmental Billing (IDB). It also identifies their business unit number.
 - Do not remove this information from the Information page.
- The payment options on the default location is set up to Giro – EFT.
 - Do not remove or change the payment options on the default page.
 - Do not remove the default from the page with the Giro – EFT payment options.

How a payment is made to a state agency that results in a check instead of an IDB?

The state agencies have a location set up with 'REMIT-CHECK' in the location description that is specifically set up for making payments that result in a check.

Feel free to contact the Vendor Registry Office at spovendor@nd.gov for help or guidance in entering or updating vendor information. The Vendor Registry Office will research the information, take the appropriate action and respond to your inquiry in a timely manner.